

# **Architecture Ranch - TAMU Project Ticket**

*In order for us to ensure adequate staff and tooling for large projects, please fill out and turn in this form at least two weeks in advance of expected start date.*

**Everyone planning to use the Architecture Ranch must attend and pass both the Woodshop and the Architecture Ranch safety classes to be added to the approved user list.**

Woodshop safety information: <http://www.arch.tamu.edu/inside/services/woodshop-safety/>

*Architecture Ranch safety information:*

Name of Project Leader (Student or Faculty): \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Studio/Research/Other: \_\_\_\_\_

If studio, list course number \_\_\_\_\_ and number of students \_\_\_\_\_

Project description and reason for using the Ranch:

Tools required (particularly if needed for a large block of time):

Space required:

Expected Timeframe:

Do you require assistance from the Architecture Ranch employees for your project? If so, in what capacity?

**Job Safety Analysis (JSA)** – List all equipment that will be used for the job, the potential hazards for each and steps that will be taken/safety equipment that will be used to ensure a safe working environment:

**Project Approval**

Architecture Ranch Manager: \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
Print Name Signature Date

*All affected individuals must sign to document their commitment to conduct all project activity in accord with the Architecture Ranch Safety Policy, [TAMU Safety Manual](#), [TAMU Standards & Rules](#), national consensus standards and guidelines, and with applicable local, state, and federal regulations. Please add additional sheets as necessary.*

Principal Investigator: \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
Date Department Name Print Name Signature

Other Staff/Faculty: \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
Date Department Name Print Name Signature

Other Staff/Faculty: \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
Date Department Name Print Name Signature

Student: \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
Department Name Print Name Signature Date

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